

Tri-Parish Council Minutes
November 12, 2008

Members Present: Tammy Hasenoehrl, Mark Brigham, Fr. Les, Bill Neumayer, Joyce Majure, Carlene Skelton, Deb Snyder

Guests: Kevin Poole

Meeting called to order at 5:20 pm. Fr. Les began the meeting with prayer.

Finance Committee:

Report by Kevin Poole

Fr. Les asked Kevin about the short term Kevin reported he has not been able to reach Pat Crisler at the Diocese. Kevin has plans to be in Boise and he will attempt to visit Pat at the diocesan center while in Boise.

Larry Hellhake relayed to Kevin that he wanted to have a clear directive about what pieces of property to market first. He is looking for a formal request from the TPC (Tri-Parish Council) to set things in motion. Kevin recommends a written request to Larry directing him to market Our Lady of Lourdes and St. James.

Bill asked if TPC was comfortable with going ahead marketing Our Lady of Lourdes & St. James at this time. The TPC affirmed their support of marketing those two properties. Furthermore the council would like Larry to entertain any and all interests in the St. Stanislaus property.

Bill will draft a letter to Larry Hellhake formally requesting he proceed with marketing the St. James and Our Lady of Lourdes properties as well as request he visit with the two parties who are possibly interested in St. Stanislaus. The council would also like Larry to contact Paul Smith, pastor, of Warner Avenue Alliance Church, who had earlier indicated an interest in the St. James property.

Kevin distributed a set of financial documents to the council. The expenses to date report were reviewed. The building committee was shown this document the previous evening at their meeting. The report shows the full design budget plus an additional \$40,000.00 has been spent to date. Kevin & Larry have spoken about this matter and they are in favor of sitting down to look at a possible reduction and or waving of certain fees incurred to date with MCM Architects.

Kevin went through the documents depicting the parishes' income & expense breakouts by total, not by parish. The saving & checking account totals for the building fund were presented and discussed.

The directive of the Tri-Parish Council continues to be to preserve a total in savings of \$ 500,000.00.

The council went over parish budgets vs. actual year to date data.

Bill reviewed with the council the budgeted amounts for income broken down by parish. Mark asked for clarification on the reduction in the 2008 budget at Our Lady of Lourdes. Fr. Les responded to Marks' inquiry by stating the 2007 Cuneen fundraising effort (Cuneen was hired by Our Lady of Lourdes & St. Stanislaus to help increase parishioner contributions) was the reason for a higher budget in 2007.

The council went over parish budgets vs. actual year to date data.

Deb asked Kevin if the previous concerns voiced by the Finance Committee representative, at the July TPC meeting were still a concern for the committee as a whole. Kevin stated they still have a couple members that are concerned about the financial outlook of the project. Deb asked what specifically, if anything they are asking for. Kevin stated at first it was the ability to raise funds. Now with the capital campaign going well, the concerns are about the parishes incomes tapering off. The documents the council reviewed at this meeting will help to resolve those concerns. Preliminary documentation outlining potential loan payments were presented and discussed. The council agrees this documentation proves out that a building loan up to \$4,000,000.00 at 6% interest can be serviced. This is a conservative figure. Tammy asked for an approximate percentage of the total budgets needed to run the

parishes' ordinary expenses. Income & expense were gone over with this question in mind and it was agreed a loan payment of 20-24k per month is manageable for the All Saints community.

The council concluded their review of the set of financial documents presented at this meeting.

Capital Campaign Report

The campaign is going very well. Total pledged to date is \$4,250.00.

The Tri-Parish Council & Kevin are very happy with CCS & Erika and the results of the capital campaign to date.

Parish Administration:

Bill charged the council with determining at what point in time is a parish administrative model established. Fr. Les was asked if he felt comfortable with a May 2009 target date. Fr. Les stated he felt that was too aggressive. Bill stated that if we have the right person on board and they can meet with the appropriate people they could help pave the way. Mark relayed if a certain person of a certain caliber can be on board, it would be a great asset to transitioning and going forward. The TPC does not share Fr. Les' reservations. Fr. Les stated it is an aggressive timeline. Bill reiterated, if a parish administrator model is adopted that administrator has to be a fit with the pastor. Joyce advocated for movement. Deb suggests the council pray on it. Fr. Les asked the council let him get use to the idea.

Additional Tri-Parish Council members:

In anticipation of the councils on the parish level being disbanded, the council asked what the process would be to add members to the Tri-Parish Council. Current members were appointed by the pastors when the council was formed.

Is the process by election or by appointment?

Fr. Les stated for the continuity of the council that he feels appointment is prudent at this time. The TPC would increase in size by 3 members, one member from each of the current pastoral councils would be appointed to the TPC. Bill asked for a timeline. Fr. Les plans on disbanding both pastoral and finance councils on the parish level by February 1, 2009. Bill will get a list of the present parish pastoral council members. The TPC will review the list and suggest appointees at the next TPC meeting. There will be follow up with a letter from the TPC to thank each council's members for their service and to disband the individual parish pastoral councils & finance committees. The Tri-Parish Council discussed direction for the Finance Committee as we plan for the next fiscal year.

Kevin asked what the committees' next focus would be.

Fr. Les would like to dissolve the finance committees on the parish level and have a single finance committee. Fr. Les asked if Kevin felt the current tri-parish finance committee was ready to take over the fiscal responsibilities of the All Saints community. Kevin stated the committee was ready and capable.

The tri-parish finance committee will add a single member, a representative of the school, to their committee.

Bill will draft a letter to be sent to Bishop Driscoll requesting *All Saints* be elevated to parish status effective February 1, 2009. The TPC in conjunction with Fr. Les will be asking the request be approved at the December meeting of the presbyterial council.

Building Report:

Kevin feels the sooner we can get things off the ground the better. Kenaston is suggesting May or June for movement. As far as getting the necessary work with the city moving, Kevin suggests having a planned unit development established. He sees this as a two step process. The first step is to specify the area where the church & school will be located and identify the area of the property to request high density residential zoning. Describe the land in general. No matter what we do we have to go to P.U.D. (Planned Unit Development) on this property. If

there is a need to make a change later it is just administrative. An engineering company needs to start the zoning/PUD process now. Fr. Les stated we need a time line. Tammy asked when if it would be possible to have a timeline. Kevin stated he needs to have a conversation with Eric Hasenoehrl. After the building committee meets and the council hears what Kevin & Eric recommend, the TPC just needs to kept informed.

Kevin reiterated the need to get moving on the zoning.

What Bill has seen in the drawings shows a lot of the infrastructure and planning has already been planned out. Fr Les requests Eric Hasenoehrl and an additional person work to alert us of what it takes and how long it takes for the zone change. Kevin stated it usually takes about 6 months without any delays, illustrating the need to get started on this process ASAP.

Bill asked Kevin to talk to Eric and see if this is in his scope to work on as a parishioner. Kevin is aware of a company that is willing to help on this project pro bona as needed. The TPC clarified this is something for the building committee to follow through on.

The building committee has gone back and looked further into Jerome's building plans for their social hall.

Tammy described how this social hall plan could possibly be adapted to be the second building in our first phase construction. She showed how the plan could be altered to go from seating 350 to seating to 450. Jerome's construction bid was for mid grade material, and the bid is \$2.6 million. Adopting this plan would mean the social hall would go from being two levels to one level, eliminating the stairs & the elevator for a substantial savings of \$200,000.00 plus. Joyce voiced concern if we Jerome's plan is adopted, what impact it would have on the overall complex design. Deb concurred that for continuity we need to have MCM work with the design so that it flows and fits together with the overall design. Deb expressed her support to moving to a one level structure. She feels it is the way to go, but MCM needs to massage the design to create continuity

TPC is struggling with MCM's past performance and failure to take directive from only building chairs. There has been a definite failure in that area.

The council gave their input on the modifications they would like to see to the Jerome floor plan to fit the needs of the All Saints community. Those recommendations to the building committee are to increase seating capacity from 350 to 450, one level structure, administrative offices on the west side, seating to the north to facilitate north view.

Logo

Tabled due to time constraints

The next meeting of the Tri-Parish Council will be Wednesday, December 3, 2008 at 5:15 pm at Our Lady of Lourdes.

*Respectfully submitted by,
Gail Estes*