

Tri-Parish Council Minutes
March 11, 2008

Members Present: Mark Brigham, Tammy Hasenoehrl, Joyce Majure, Deb Snyder, Fr. Les Kish, Carlene Skelton, Bill Neumayer

Guests: Kevin Hasenoehrl, Tim Broemeling, Pat Nuxoll

Meeting called to order at 5:25 pm. Fr. Les led the opening prayer

Fr. Les gave a report on his trip to Boise for the Chrism mass and the meetings he had while there. It is the hope of the council; Bishop Driscoll will come to Lewiston for a celebration service when the new parish name is elevated.

A letter of support from the bishop was discussed. Joyce asked if she should follow up with presbyterial council on decision for the parish name after the meets. Fr. Les advised they give them some time to complete the process.

Bill outlined the purpose of the meeting:

1. To assure the council, the building and finance committees are communicating and have a common understanding.
2. Discuss the projects timetable
3. Look at the current scope of the project
4. Discuss the next steps in the project

The Finance Committee reported they have requested a representative from among the top perspective capital campaign companies to come to Lewiston on 3/24/08. Fr. Les will not be in Lewiston that week.

Fr. Les relayed Fr. Wekerle (Jerome) & Fr. Funke (Nampa) raised about \$4 million in their capital campaigns.

Fr. Wekerle and Fr. Funke experienced really no follow up by the capital campaign companies after the initial campaign. Our community needs to be looking for a creative thrust after the first round of the campaign.

Pat thought the finance committee would have a recommendation for the council in the near future.

The fact that it is very difficult to train volunteers sufficiently was brought out. The committee is looking to have an onsite representative for the duration of the campaign. The fact that often there is a big crescendo and then the contributions fall off was discussed. A dynamic representative is critical for our community.

A projected summarization of the communities' financial state was offered as;

8-10 million dollars in properties and assets

4-5 million in fund raising

3-5 million in loan = a total of 15-20 million for the total project

The feasibility study will give a better idea of what we are looking at. It is believed that the school is going to be an asset in the project. Mark will talk to Mark DiSanto about Knights of Columbus loans. A feasibility study will be done by the capital campaign company hired. The concern was raised that at this point we are not building in a business manner. Joyce stated there was a big concern from the staff about the adult faith formation. To listen to them there is not adequate room for adult formation. Joyce raised the idea of building the church & social hall first. If we are looking at trying to be cost effective we have to look at all aspects.

Kevin stated we have to give a clearer directive to Doug Benson. He can't give correct architectural information if we don't give solid insight on what the administrative staffing will be. As a parish we have got to make some hard decisions before we continue having the professionals come in. Where did this compressed plan come from? Too many people are giving direction to the architects -- the building committee needs to be the only ones giving directive to the architectural firm. Fr. Les stated that clearly the building committee needs to be the only ones giving directive to the architects. From this point forward everyone has to funnel information into the building committee.

The council needs to come up with a master plan of administrative needs for church and school. Fr. Les outlined what he believes is the parish side of staff. Pat stated one finance person for both church and school is very doable.

This is only one of 20 or 30 issues we need to be talking long and hard about before we go forward with the professionals.

Tim requested an itemized bill of MCM's services. Tammy proposed a process for project related billings: first submitted to the building committee for tracking and verification. Building Committee will forward items to the council; the council oversees and approves expenses, after council approval, bills submitted for payment.

The Diocese and Doug Benson are working out the details of the contract with MCM.

Building Committee expressed concern regarding Ken Griesemers' input into the project at this time. Fr. Les gave his support of the Ken's role as a liturgical consultant.

The projects time table was discussed. How much do we push the architects in order to be ready for the feasibility study? Pat stated that May 2008, may not a reasonable time line for the capital campaign to kick off. Pat does not believe they can get the feasibility study done in April. CCS, one of the campaign companies interviewed, is recommending we start the campaign in fall 2007. As a community we would not want to do a feasibility study and have a big time frame between the start of the capital campaign. Historically summers are a hard time to get volunteers. When the capital campaign kicks off, we need to have a fairly complete set of architectural plans. Four to six weeks should be allowed for the feasibility study to be conducted. After the study is concluded the capital campaign can go forward. Further discussion surfaced the suggestion to have the campaign start in mid- late August. Construction prices for the school seem high. Couer d'Alene built their school for \$ 3 million. Why are we at \$8 million?

Bill stated things are going to be put on hold a little bit to allow the council and committees to do work necessary for the success of the project. Tri-Parish Council is going to get a handle on the administrative staffing. Finance committee will give a tentative campaign time line as soon as possible

Action plan outline:

- 1 Invite Bishop to Lewiston.
- 2 A feasible project cost (hard & soft costs) of \$15-\$20 million appears possible
- 3 Yes, a feasibility study will be done
- 4 Building committee has final communication with Doug. Every communication, everything, with the architect with the liturgical consultant goes through the building committee
- 5 Tri-Parish Council will work on the staff structure of the business office
- 6 At this point, put the architect on hold.
- 7 Need to talk about adult education space
- 8 Time table for the feasibility study will be firmed up. Possibly May/June for the feasibility study with a capitol campaign kick off in August.

Larry Hellhake, Diocesan Finance Council, had planned to come to Lewiston on 3/10/08. Fr. Les told Larry that was unfortunate as he was going to be at Chrism Mass on that date. Larry will reschedule a time to come to Lewiston. The council feels they want to set down with Larry and make clear their position.

There is a need for the Tri-Parish Council, Finance committee, Building committee to meet monthly A representative from the school should also be included in future meetings.

Next council meeting will be held on March 26, 2008 at 5:15 pm.

Respectfully submitted,
Gail Estes