

All Saints Pastoral Council Minutes  
April 13, 2011

---

Pastoral Council Members Present: Ken Jacks, Bill Neumayer, Joyce Majure, Johanne Schmidt, Sarah Schumaker, Deb Snyder, Fr. Les Kish, Fr. Julio Vicente

❖ **Opening Prayer**

Prayer was led by Johanne Schmidt. The council invited and reflected on "Be in our midst Lord"

❖ **Approval of Minutes**

❖ Joyce moved the council approve the minutes of their March 2, 2011 meeting. Ken seconded the motion. The minutes were approved.

❖ **Pastoral Council Elections**

The newly elected pastoral council members are Bill Steiner, Marcia Ney & Ann Smith. There were about 600 votes cast. Council president Bill Neumayer will notify the newly elected. Election results will be published in the April 23/24, 2011 bulletin.

❖ **Building Update**

• **Groundbreaking Ceremony**

The consensus of the council was the groundbreaking turned out very nicely. The article in the Lewiston Tribune was well done with the exception of the reference to the school. It was good to have Bishop Driscoll here for the ceremony. The council will send him a thank you as an expression of their appreciation. Johanne will get a card and deliver it to Our Lady of Lourdes office to act as central place to gather council members' signatures.

• **Service contract with L.O.I.D.**

An agreement has been reached with Lewiston Orchards Irrigation District (L.O.I.D.), to provide the water supply for the fire suppression system at the building site. The contract has been finalized and a maximum expenditure has been added for goods & services performed by L.O.I.D. The agreement includes maintenance of the lines by L.O.I.D. Bill will follow up to assure the contract has been sent and signed by the Diocese. L.O.I.D will provide both domestic and irrigation water to the site.

In speaking to general contractor Reece Hewett of Kenaston Corp., Bill reported due to inclement weather, weekly project meetings are not in effect at this time.

Larry Hellhake of the Diocese and Bill Neumayer established procedure for payment of Phase 1 bills. Our contractor will simultaneously submit invoices to our architectural firm, MCM and our project oversight firm Riedesel Engineering. After they are reviewed and found to be within the original scope and budget they will be forwarded to Fr. Les for final local approval. Submission to Boise for payment will then follow. If there is any discrepancy-overages or change orders-invoices would be submitted first to the building committee, then finance committee and forwarded to pastoral council for approval. If approved they will then be submitted to the architect and oversight firm.

This procedure has been discussed with leadership of both the building and finance committee. Invoice submission and payment requires a fairly quick turnaround. Invoices need to be submitted to Boise five days prior to the first or the fifteenth of the month for payment. The rising cost of building supplies was noted.

No offers are pending at this time on any of the church properties. Larry Hellhake will follow up with possible interested parties.

The appraisals on the Lewiston properties are complete. As soon as Larry has an opportunity to review them he will be in contact with Bill.

❖ **Parish Administrator Report-Sarah**

• **ICA Report**

All Saints 2011 ICA Goal is \$125,953.00. As of 4/11/2011 we have a balance of \$34,608.80 to reach our goal.

Sarah discovered an accounting error by the dioceses which averted an additional payment from us to Diocese on the 2010 appeal.

- **Finance Report**

Originally the 2011/2012 budget was scheduled to be presented at the May meeting. Sarah asked if the council would like to postpone their review until June to allow the council to focus on other items at their May meeting. It was decided Sarah will email the first draft of the budget to each council member prior to their May meeting which will allow for further work, as needed, before the council considers final approval at their June meeting.

- **Wedding Coordinator**

A new wedding coordinator has been secured. Teresa Uptmor will fill this ministry effective immediately.

- **Pictorial Directory**

Signups to be photographed at one of the four sites in May is going very well. There is a good response from the parishioners.

- ❖ **Deanery Pastoral Council**

The council discussed in depth several possible representatives. Deb has attended the last two meetings of the North Central Deanery Pastoral Council (NCDPC). She stated after attending this two meeting she feels she has a lot better understanding of the council. The council is designed to be a conduit of information from the laity to the Bishop. The deanery councils are one of the key pieces in the Bishops vision of implementing and carrying out his *All at the Table* pastoral plan. They are asking parishes not to wait until fall 2011 to begin work on the next focus area. An early May 2011 orientation for deanery council representatives is being planned and will be led locally by Sr. Meg Sass, the Parish Life and Faith Formation Diocesan North/North Central Coordinator. The NCDPC would like all representative positions to be filled by that time. Deb will contact the newly elected members to access their interest in this ministry.

- ❖ **Hells Canyon Rock Columbarium Proposal**

Hells Canyon Rock requested a meeting with Fr. Les and proposed to him a columbarium to be located at the site of the new church. They showed him a model and schematic designs of basalt columns in the shape of a cross with an internment capacity of approx. 4,000.

Bill will invite them to make a joint presentation to the council & building committee at the May meeting.

- ❖ **Spring Fling**

Ken reported the Spring Fling was successful. It was a nice joint effort with parishioners at Our Lady of Lourdes & St. James working together.

- ❖ **Possible Hispanic Mass**

Bill asked Fr. Julio if he had been asked if he could possibly celebrate Mass bilingually or in Spanish. Fr. Julio stated he and Fr. Les have talked about it. Fr. Les & Fr. Julio need to discuss it further.

- ❖ **Pastors Report-Fr. Les**

- **Fundraising**

Fr. Les reported he and Sarah have been discussing the number, frequency and scheduling of fundraising events within the parish. He has concerns about the events that are happening and that there is no continuity. Also many of the funds being raised are going to sources outside our parish rather than sustaining our parish. A policy is going to be developed and implemented. Sarah is in the process of contacting all the entities currently involved in fundraising within our parish, for whatever purpose, for a meeting in May.

- **Schedule Next Meeting**

The next monthly meeting of the council will be held on May 4, 2011, beginning at 5:30pm in an upstairs classroom at Our Lady of Lourdes.

- ❖ **Closing Prayer**

Led by Bill.

*Respectfully submitted by,  
Gail Estes*