

All Saints Pastoral Council Minutes

July 21, 2010

Pastoral Council Members Present: Johanne Schmidt, Fr. Les Kish, Bill Neumayer, Joyce Majure, Deb Snyder, Mark Brigham, Ken Jacks

Finance Committee Members Present: Merilynn Scharnhorst, Pat Nuxoll, Kathy Snyder, Bill Stellmon, Joe Hall, Tod Geidl

Guests: Sarah Schumaker, Jessica Goodman, Sheila Bond

❖ **Opening Prayer & Re-Visioning the Pastoral Council-Fr. Les**

Meeting called to order at 5:15 pm. The meeting was opened with prayer and reflection led by Fr. Les.

❖ **Joint Meeting with Finance Committee**

○ **Introduce new Parish Administrator- Sarah Schumaker**

Bill introduced Sarah Schumaker, recently hired Parish Administrator. Sarah is ending 8 ½ yrs with the University of Idaho, she holds a Bachelors & Masters Degree in Agriculture and Economics. Sarah stated she is happy to be here and excited about her new role as parish administrator.

Mark expressed how fortunate we are to have Sarah and how he felt she knocked out her interview. Her references and education were all positive. Sarah's start date is tentative at this time, possibly late August or early September. She will meet with Fr. Les in the near future to work out the specific details.

○ **Review Proposed Budget**

Bill Stellmon recapped the work done so far to bring this proposed version of the budget before the council. A lot of what is in the budget is assumptions based on experience. Certain areas need to be looked at more closely. Current operating income is essentially breakeven at this time.

Bill Stellmon continued by outlining the items they anticipated would remain unchanged from the past fiscal year; a slight increase in utility rates is projected. A small bump in facility rental & fees is being recommended. Salaries are flat. Mark asked for clarification on income from the weekly offering. He suggested this area gives an opportunity to educate folks. Fr Les stated the need to revitalize giving. The council continued the discussion of increased giving. Fr Les explained in the past we have employed The Cuneen Company, a professional Catholic fundraising service to help increase giving. It has been effective; we typically experience a substantial increase in giving that will decay over the next 5 yrs or so. We are at the end of that cycle. Tod suggested we talk with Erika Murdock, capital campaign consultant, to assure the continued success of the capital campaign before we pursue the option The Cuneen Company offers.

The possibility of shutting one of the churches was discussed. Raising revenue is vital. Fr. Les stated the first order of business is to get this budget firmed up and then increase revenues.

The requested youth budget was distributed and discussed.

Bill commended the finance committee for the progress they have made in one year and for the work they have done in putting together this budget for the council to consider. He also complimented Sheila for the progress she has made in her position as bookkeeper for All Saints.

Bill asked the council to take a more in-depth look at the budget and make a recommendation to approve this version of the budget or send it back with their recommendations to the finance committee.

Fr Les identified 3 pressing issues for the council to address:

- 1) Get a budget for fiscal year 2010/2011
- 2) Address the \$32,000 shortfall of this year's Idaho Catholic Appeal
- 3) Inter related but separate issues

The balance sheet on the building fund was presented and discussed.

The pastoral council and finance committee broke off and met in their respective groups at this point.

The council revisited how to best proceed in regards to looking at this version of the proposed parish budget. The council debated the merits of reviewing it on their own. Deb suggested coming back together in about a week or ten days. Bill recommended waiting until Sarah has begun work.

The council came to the consensus they would meet in one week on July 28th at 5:15 pm to go over and make recommendations on the proposed budget to send back to finance committee.

❖ **Approval of Minutes**

Mark moved the minutes of the June 17, 2010 meeting be approved. Johanne seconded. The motion carried.

❖ **Youth Ministry Update-Jessica Goodman**

Jessica reported she is committed to taking a group of 10 youth to World Youth Day in Madrid, Spain in the summer of 2011. They will need to raise \$2,000.00-\$4,000.00 per youth to fund the trip. She had 10 youth at the initial meeting. They range in age from incoming 9th grade through college freshman. She estimates it will require \$20,000.00-\$30,000.00 for the groups' expenses.

The youth advisory board and Jessica are looking at the Life Teen program as the possible catechetical program. Jessica stated she is also meeting with the directors of religious education of the parish based elementary program this weekend to talk about the possibility of including the 6th grade into the youth program. The Council is supportive of this change.

What Life Teen does is it is not a book taught program. It is a program with two socials, two catechisms & 1mass a month. The program is built on the pillars of the Church.

The summer activities have been fun. The All Parish Summer Dance is July 22nd. The Dairy Queen social gatherings every other Monday have been a lot of fun & there are about 20 kids participating. Jessica stated the kids are great, there's lots of evangelization to be done & she is hoping & to focus on growing the program.

The youth budget request was looked at and discussed again.

❖ **Building Project**

○ **Building Permit Update**

The project is moving forward with the building permit process. Bill Neumayer presented costs for permits. Fr Les asked what will be spent right now. The cost is \$28,000.00 & will cover the review and the approval by the city of the plans up to the point when stakes are put in the ground. An additional \$5,000.00 will be required for sewer and water permits. This process will help us realize a firm number of what this project is actually going to cost. Fr. Les noted that bids on the Pocatello project were 40% less than originally budgeted.

Joyce moved to pay the fee to have the plans reviewed. Mark seconded the motion. The motion was approved. .

○ **Approval of \$600.00 Strata Geotechnical Engineering Invoice**

This invoice was discussed with architect Doug Benson and the building committee. The work performed was not in the original scope of work resulting in these additional charges.

Deb moved the invoice to Strata Geotechnical Engineering be paid. Joyce seconded the motion. The motion was approved.

○ **Building Committee to review for Riedesel Engineering proposal to provide on site construction oversight**

The building committee is going to review the Redeisel proposal to be onsite and oversee construction. The building committee will go over the contract in depth and give the council its recommendation.

❖ **Property Update**

○ **Proposed plan for School relocation**

The Executive Committee met with representative of the All Saints School a couple of weeks ago to discuss options and possible solutions if the school would need to relocate prior to the new school being built. It was a good meeting with a lot of good discussion. The parish is fully committed to keeping the school open even if that property gets sold. If the school had to vacate its present location several options were outlined:

- 1) Attempt to delay occupancy date without jeopardizing sale.
- 2) A temporary fix would be modular classrooms on the building site.

The parties involved have worked diligently and developed a viable plan to implement if necessary.

❖ **Report on Fundraising Event Scheduling meeting-Ken Jacks**

Bill Neumayer reported in Ken's absence. The meeting went well. There was representation from all three parishes. A good discussion occurred at the meeting. Bill was interested in the way the Women of Lourdes and St. Stanislaus Mary's League use their funds for very similar social action activities.

Those present at the meeting were all in agreement the scholarships to high school graduates continuing their education should be open to all high school seniors of All Saints Parish. The scholarship committee will award up to 6 scholarships per year to applicants.

- **Schedule Next Meeting**

The next monthly meeting of the council will be August 11, 2010, 5:15pm at Our Lady of Lourdes.

Closing Prayer

Respectfully submitted by,

Gail Estes