

All Saints Pastoral Council Minutes
September 11, 2010

Pastoral Council Members Present: Johanne Schmidt, Ken Jacks, Fr. Les Kish, Mark Brigham, Carlene Skelton, Tammy Hasenoehrl, Sarah Schumaker, Bill Neumayer, Deb Snyder

Guests: Dusty Osborne, Jessica Goodman

❖ **Opening Prayer & Re-Visioning the Pastoral Council-Fr. Les**

Meeting called to order at 5:20 pm. The meeting was opened with prayer and reflection led by Fr. Les. Within the prayer and reflection time the council reflected on the past years accomplishments and challenges.

❖ **Approval of Minutes**

Mark moved the minutes of the August 11, 2010 meeting be approved. Johanne seconded. The motion carried.

❖ **Our Lady of Lourdes Church Bell-Dusty Osborne**

Dusty explained he felt he was called to collect the history of our Lewiston churches. He has enjoyed gathering and discovering many diverse items. Fr. Les has asked Dusty to catalog his findings to preserve our history. Within the context of cataloging and gathering church history, he began work to locate Our Lady of Lourdes church bell. He came upon a bell at Lourdes thinking it was the Lourdes bell but has since uncovered it is Sacred Heart's bell. Continued research revealed Dwight Church had acquired the Lourdes bell and as Athletic Director of Lewiston High School he donated it to be rung when the Bengals won a sporting event. They removed it from the high schools Booth Hall after they found its weight was causing damage to the structure. Dusty called the school district and found they had the Lourdes bell at the district facility. Dusty did considerable research and was able, through articles, local historians & inspection of the bell itself, to conclude it is in fact the Our Lady of Lourdes bell. The school district incurred approximately \$1,000.00 in restoration costs. There is a \$500.00 cap on what the school district can donate as surplus. Dusty has met with Superintendent Joy Rapp & the district is willing to return the bell to the Catholic Community. She explained a written request stating an interest in acquiring the bell from the Catholic Community is the next step in the process. Dusty played a recording of the bell being struck for the council. It has retained a nice tone. Dusty was thanked and commended by Fr. Les and the council for his research, interest and hard work.

The council discussed pursuing the Lourdes bell being returned to the Catholic Community. Tammy suggested a letter of interest be drafted. Fr. Les will write this letter to Superintendent Joy Rapp.

❖ **Youth Ministry Report-Jessica**

Jessica explained the 6th graders are being added to the youth group. It will change from a Junior High program into a Middle School program. To accommodate this change Youth Group will kick off the new school year with a start date September 26th rather the initially planned September 11th.

With the support of Fr. Les and the Youth Advisory Board she has implemented the Life Team program for youth group this year. This program is built on the pillars of the church. It is not a book. The program is broke down into semesters each year. Each month the program has 2 Catechetical Nights, a Social Night and a Life Situations night. September 27, 2010 is the first meeting for Confirmation classes. Classes are planned for Mondays. Confirmation is proving to be a big struggle. Parents really want their children to receive the sacrament but are challenged with the sacrifices the preparation process requires. Last year these challenges caused the number of Confirmandi to go from 25 to 15. The deanery youth ministers are again meeting quarterly. These meetings began again in conjunction with the deanery meeting September 10th. A deanery wide youth leadership retreat in planned for November. The youth from that leadership retreat will lead a Junior High retreat in January 2011. Fr Les asked Jessica to explain the reasons Confirmation may be moved to the fall. Jessica stated our Diocese traditionally holds Confirmation during the 50 days between Easter and Pentecost. Due to the late date of Easter this year (April 24, 2011) this time period goes into graduations and the end of the school year. Much discussion is going on in the Diocese surrounding this issue. Jessica would like the council to consider allowing her to move her office to the St. Stan's office site. She will be holding youth group in the St. Stan's gym this year, and that office location would also give her ready access to the 6th

graders at ASCS for lunch and fellowship. Fr Les stated we have always done what is obvious and best. He went on to outline the two separate issues involved in this discussion; 1) The program moving 2) Her office moving. Johanne stated how pleased and supportive she is of moving the 6th graders into the youth group. At the next meeting Jessica would like to write up a self-evaluation for the councils ratings. The evaluation would be two parts: one part evaluates her & the other parts rate the program using a number scale. Fr. Les stated he and Sarah will be developing job descriptions for each staff position & also a plan of action. After Jessica left the council meeting, the council continued discussing the viability of moving her business office to St. Stan's. Sarah will do some fact finding. She and Fr. Les will hold a meeting with Jessica. The decision of her office being moved will be made between Fr. Les, Sarah & Jessica.

❖ **Building Report**

- **Approval of Whipple Consulting Engineers scope change for \$500.00**

Fr Les signed the scope change to modify the scope of the original work order. Protocol dictates the building committee be made aware of this modification and make a recommendation to the council. Bill requested Tammy present the modification request to building committee co-chairs Kevin Hasenoehrl & Tim Broemeling for their review and ask they make a recommendation to the council on the change order.

- **Disclosure of Bids**

Bill spoke to representatives of general contractor Kenaston Corporation for an update on the bidding process. Kenaston anticipates having bids by the end of this week and next week. They are requesting a review period to assure quality. They are tentatively looking at the end of September to present the bids.

❖ **Financial Reports**

- **Budget**

In answer to an inquiry about where this process is at Bill presented a one page report on the appropriation of the parishes charitable giving. This is a more detailed breakdown than was previously available for the councils review. This listing details each charitable organization and the parishes' level of giving. Fr Les asked Bill to appoint a budget subcommittee to take an in-depth look into this area of the budget. Fr. Les requested three people from the council review this document and make a recommendation to the full council. He feels a final approval of the budget cannot be done without more review. The sub-committee will be comprised of Tammy, Carlene, Ken & Sarah. Other areas of the budget were discussed, one being liturgy. Ken stated after requests were made to all three liturgy chairs, he only received input from St. Stan's.

The Mother's group, M.O.F.I.A., is asking for a budget increase. All parish groups are being asked to make a 10% cut. Johanne suggested this group ask one of the women's groups to sponsor the financial needs of the group the parish budget cannot meet. The council is recommending the area of their budget they are requesting this increase remain at last year's level. The budget subcommittee will also look more in depth at this request.

- **Fundraising (Stewardship)**

In response to continued concern regarding parish finances the council discussed another option to increasing weekly giving using a tool and approach offered by Our Sunday Visitor. It is an effective way to present the parish budget, highlight success stories and relay the needs of the parish. This would be an alternative approach to a structured program such as Cuneen Fundraising Company offers, which was previously discussed by the council. Fr. Les stated the status of our Idaho Catholic Appeal is critical and nothing is being done about to address it. Weekly giving needs to be increased. Bill will talk with Kevin Poole, finance committee chair, to seek the direction of the finance committee in regards to Idaho Catholic Appeal and weekly contributions.

❖ **North Central Deanery Pastoral Council *All at the Table***

- **This year's focus –Christ Centered Communities implementation**

Tammy will meet with Sherri Breeding to get the strategy implementation form due to the Diocese completed and to establish and assure a strong communication system between the deanery pastoral council and the parish council is maintained.

❖ **New Business**

- **Adult Formation Scheduling-Shelley Dyer**

This item is on the agenda in response to an email sent to Bill from Shelley Dyer, Director of Religious Education at Our Lady of Lourdes. Unfortunately due to illness Shelley was not able to attend the council's meeting.

- **Leading opening prayers at council meetings-Fr. Les**

Bill asked for Fr. Les' vision concerning how the reflection and opening prayer is handled at each council meeting. Fr. Les outlined several possible approaches the council could use to structure the opening prayer portion of their meetings. Fr. Les has led the council in establishing prayer and reflection within their meetings and would like the council members to lead this part of the meetings now. Bill asked the council if they would want to create a rotating schedule. Deb suggested a quarterly rotation, where one or two members would lead prayer for three months at a time. Johanne & Deb offered to team together for the next six months to begin this transition.

- ❖ **Old Business**

- **Scholarship Committee**

The council continued discussion on the future direction of the Scholarship Committee following up on last month's presentation and discussion.

Ken thought there was a misinterpretation in the amounts and number of scholarships to be awarded in the 8/11/2010 council minutes and what his understanding was from the fundraising events scheduling meeting of 7/19/2010. The council discussed this and the funding of scholarships in depth. Tammy pointed out how many scholarships she sees going unclaimed at the high school each year. It was decided funding for the scholarships will be removed from the budget. Organizations and groups will be approached to assure scholarships are funded and made available to all registered interested All Saints High School graduates. The need to get the ad hoc committee up and functioning was reiterated. Sarah will contact the current scholarship committee chair, Chelsy Estes, to help facilitate forming an All Saints Committee.

- **Special Events Insurance**

Sarah will work with Heidi to assure we are following Diocesan guidelines. Standardized policies and procedures will be established and implemented.

- **Unity Prayer-prayer leaders**

Tammy will work to ensure an understanding of the process and a system is in place that will support simultaneous implementation and continuity at each of the All Saints sites.

- **Ordination**

To celebrate the October 23, 2010 ordination of All Saints parishioner Chris Davies into the permanent diaconate a celebration is being planned. The council & Fr. Les would like to explore the options of holding a single parish wide Mass celebrating the occasion. Deb suggested the LCSC Activity Center as a possible venue. She will make the contacts necessary to determine if this will be a viable option. The point was made that All Saints Day, our parish feast day, is Monday, November 1st. That could be a good opportunity to bring the entire parish together to celebrate Chris' ordination at a single Mass. It was felt a Sunday celebration of a single Mass would bring a greater number of community members together. The all parish mass to celebrate Chris Davies permanent diaconate ordination and a celebration of our feast day was suggested for Sunday, October 31st.

Carlene will inquire as to what Deacon Fred received for a parish gift when he was ordained.

- **Copier**

Tammy asked how the issues surrounding the Lourdes office copier were resolved. Carlene was unaware of any action being taken. Sarah will locate the contract and work on resolving this issue.

- **Schedule Next Meeting**

The next monthly meeting of the council will October 13, 2010, 5:15pm at Our Lady of Lourdes.

- ❖ **Closing Prayer**

*Respectfully submitted by,
Gail Estes*