

Tri-Parish Council Minutes

January 7, 2008

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Members Present: Mark Brigham, Deb Snyder, Tammy Hasenoehrl, Bill Neumayer, Joyce Majure

Guest: Eric Hasenoehrl

Meeting called to order by Bill Neumayer at 5:40 p. m.

Bill summarized last week's meeting of the building committee. The committee viewed the preliminary site design. The committee was challenged to make significant reductions in the square footage of the site design to reduce cost. They identified areas that could be eliminated or square footage could be reduced. They identified and highlighted areas to eliminate or change. Eric Hasenoehrl forwarded that information to the architect, Doug Benson.

The council viewed a draft administration organizational chart. Options for parish & school administration were explored at length. Long term and immediate needs were discussed.

The council discussed the feasibility of a common administrator for the parish & school. They also looked at the possibility of the school & parish business offices be combined.

Mark suggested we look at other parishes with schools in our area and their administrative structure. Mark further suggested in the very near future that a representative go for an on site visit and observe firsthand the particulars of how the model works.

Once the council agrees on a working administration model the council would like to incorporate that information into the principal search & make that information available to the architect for space planning purposes.

Eric Hasenoehrl was invited to the meeting to discuss his role as a building committee member & his skills as a civil engineer.

The council posed the question: Where does Eric best serve our needs to get this project done?

Eric explained he had spoken to Fr. Les early on, when he was approached to be on the building committee, about the possibility of a conflict of interest or a perceived conflict of interest. Eric believes he cannot work on both the building committee & design team of this project. Doug has called Eric several times for his help. Eric stated Doug is concerned about his time frame and meeting all his obligations. This issue has elevated to the point now that it's time to evaluate Eric's role. Eric gave a synopsis of possible areas of concern and costs with the project.

The council concluded Eric could most effectively serve this project in a professional capacity. It would be a better value to have Eric on the design team rather than the building committee. Eric understands the issues and knows the project. Eric gave the council the names of other local firms that could be used for this project.

Joyce made a motion that Eric be hired as part of the design team.

Tammy seconded the motion. The motion carried.

The council recommends that Eric work as a member of the design team.

Eric will resign from the building committee. Eric could still attend the building committee meetings and give ideas for the committee to consider. Possible replacements for Eric were discussed. The council will notify the building committee of its recommendation concerning Eric and the committee will decide how to handle the vacancy created by Eric's resignation.

The Tri-Parish Council will oversee the building project finances for now, especially since things are progressing on this aggressive timeline. The Tri-Parish Council discussed that fact that they were not receiving a monthly printed financial report as earlier requested. They will follow up with Fr. Les to ensure that there is a printed monthly financial report at each meeting outlining the revenue and expense related to the Building Project. The Tri-Parish Council wants all the bills to come through them before they are paid, and they will sign off on them. There will be a monthly accounting report established. The Tri-Parish Finance Council's current priority is to manage the Capital Campaign. Once that is accomplished, they can begin the process of combining all three parishes Finance Committees into one.

Tammy suggested the Tri-Parish Council meet with Doug Benson, the architect. This would enable the architect to understand what the role of TPC is in the project. Bill will explore this possibility.

The Tri-Parish Council will meet again on Wednesday, January 9, 2008 at 5:15 pm at Our Lady of Lourdes.

*Respectfully submitted by,  
Gail Estes*